



## Early Math Coach Position Description

**Project Title:** Early Math Collaborative

**Position Title:** Early Mathematics Coach

**Hours:** 20 hours per week / Part-time

**Rate:** Competitive

**Position Summary:** Erikson Institute, a graduate school in child development located in downtown Chicago, is seeking to hire a part-time early math coach for ongoing teacher training being implemented by its Early Math Collaborative.

### **Primary duties:**

The part-time coach position will report to the coaching supervisor, and provide school-based support to Math Teams at Chicago Public Schools and/or preschool centers throughout the Chicago area. This includes the following activities:

- Providing ongoing group and/or individual instructional coaching around mathematics teaching to teachers and teacher leaders in the preschool to second grade.
- Participating in monthly individual supervision with a coach supervisor.
- Participating in monthly coaching meetings at Erikson Institute with other coaches.
- Participating in and help facilitate ongoing Professional Learning Community meetings.
- Building and maintaining confidential relationships with teachers and teacher leaders.
- Building and maintaining relationships with Administrators at the schools or centers where the coaching takes place.
- Timely and accurate maintenance of records of services provided and submittal of invoices for services and travel.

### **Qualifications:**

- Native like Spanish language proficiency
- MS or MA in Early Childhood Education or Elementary Education
- Five years of experience teaching in pre-primary and/or primary school

- Expertise in mathematics instruction
- Experience facilitating adult education
- Knowledge and skills to implement standards-based instruction and familiarity with the Common Core State Standards for Mathematics
- High level of interpersonal, problem solving, and organizational skills
- Excellent written and verbal communication skills
- High level of personal maturity and ability to operate independently
- Comfort in using portable devices such as iPads or Android tablets to communicate and maintain records

**About Erikson**

Founded in 1966, Erikson Institute is one of the nation’s leading graduate schools in child development and early childhood education. It is a private, independent, NCA-accredited graduate school offering master’s degrees, a Ph.D., graduate certificates, and professional development courses in child development and early childhood education. To learn more, visit our website at [www.erikson.edu](http://www.erikson.edu)

Erikson Institute is an equal opportunity employer. We consider all contractors without regard to race, religion, color, age, sex, national origin, citizenship, ancestry, marital or parental status, sexual orientation including gender identity, gender expression, military discharge status, physical or mental disability, or any other status or characteristic protected by law. In addition, Erikson Institute provides reasonable accommodations to qualified individuals with disabilities in accordance with the Americans With Disabilities Act and applicable state and local laws (including during the application or hiring process).

**To Apply:**

Please email, fax, or mail a cover letter and resume to:

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