

ELIZABETH ANNE TERTELL

PROFESSIONAL EXPERIENCE

Lewis University, Romeoville, IL

Visiting Assistant Professor

Aug 2022-Present

- Develop and teach undergraduate and graduate classes: *Observation and Assessment, Inclusive Methods, Child, Family, Community and Culture, PLC, Child Growth and Development, Student teaching seminar*

LaundryCares, Oakbrook, IL

Consultant

May 2022-August 2022

- Liaison between Libraries and Laundromat owners
- Review content with Too Small to Fail
- Create summer learning

Erikson Institute, Chicago, IL

MSECE Associate Director: Online ECE/Teacher Licensure

Aug 2021 – Aug 2022

- Recruit, advise, engage, and support students
- Manage cross departmental communication and collaborations: Admissions, Enrollment Management, Distance Learning, Student Support Services, Academic Support, and IT
- Train and mentor faculty in best practices in online teaching and Learning Management systems (Blackboard and Canvas)
- Align course work with state and Higher Learning Commission requirements
- Plan and facilitate MSECE/Teacher Licensure faculty meetings
- Provide academic and professional counseling to students
- Facilitate and coordinate adjunct faculty schedules
- Problem solve with adjunct teams
- Assess Capstone Projects for degree completion
- Develop and teach graduate classes: *Assessment for Classroom Teachers, Preschool Methods, Reading and Writing Methods for Preschool and Kindergarten, Cognition, Play and Language Development, Social and Historical Foundations of American Schooling, Legal and Fiscal Issues in ECE, Leadership, Management and Community Relations, Working with Adults*

Town Square Co-Director

Mar 2019 – Present

- Developed proposals and budgets for Town Square Indiana, Philadelphia, Wisconsin; Awarded over two million dollars
- Supervise Program Manager
- Design content present for website and training modules
- Work with providers in each state to align with state and federal requirements
- Recruit and hire content specialists
- Evaluate efficacy and use of training materials
- Coordinate and manage budget

Senior Instructor

Aug 2017 – Aug 2022

- Create content and teach material for graduate coursework
- Manage cross departmental communication and collaborations: Admissions, Enrollment Management, Distance Learning, Student Support Services, Academic Support, and IT
- Hire and supervise University Supervisors
- Guide students within program plans
- Develop and teach materials and content for graduate coursework: *Courses listed under Associate Director role*

Teach for America Coordinator

Aug 2017 – May 2019

- Recruit, hire, and supervise University Supervisors
- Monitor student placement sites
- Coordinate messaging across organizations
- Counsel students
- Teach Core and Teacher Licensure classes: *Courses listed under Associate Director role*

Adjunct Faculty

Jan 2015 – Aug 2017

- Developed and taught content and materials for graduate coursework
Administration and Leadership, Assessment
- Created and implemented content for Designing Spaces for RYB project in China for Classroom Environments in Ghana

Words To Grow On, Chicago, IL

Nov 2015 – Jul 2017

Program Coordinator/Director

- Managed PNC grant with Chicago Public Library Foundation: Awarded 1 million dollars
- Coached and supervised Library Programmers
- Developed content and presented on early childhood literacy at Parent Workshops
- Coordinated collaboration with ECE agencies, library branches and community partners
- Created play spaces in six CPL branches
- Facilitated literacy and community events such as Day of Play
- Responsible for budget and reporting
- Partnered with evaluation team for report writing

Worldwide Orphans, Chicago, IL

Aug 2015 – Jun 2016

Early Childhood Specialist

- Designed and executed training modules, training manual, train-the-trainer modules on play

Christopher House, Chicago, IL

Apr 2012 – May 2015

Associate Director of Early Childhood Services

- Provided reflective supervision for education team
- Curriculum design and teacher training
- Managed programs for children with special rights/needs for birth to five programs
- Created and presented content for training in alignment with Head Start and State of Illinois guidelines
- Ensured compliance with all state and funding bodies
- Constructed crosswalks between curriculum, accreditation, and evaluation
- Mentored and coached classroom teams
- Organized and analyzed evaluation on children's development via Teaching Strategies/GOLD

National College of Education, Chicago, IL
Adjunct Faculty, Early Childhood Department

Aug 1987 – Jan 2009

- Developed and taught content and material for undergraduate and graduate classes:
Working with Families, Methods courses, Classroom Management, Infant and Toddler Curriculum, Human Development, Language Development, Student Teaching Seminar

Pacific Oaks College, Pasadena, CA
Senior Adjunct Online Faculty

Aug 2000 – Jul 2013

- Developed and taught content and material for undergraduate and graduate classes:
Life Cycle, Leadership, Emergent Curriculum, Working with Adults, College Teaching, Social and Political Contexts, Communication for Empowerment, Leadership Fieldwork
- Created and taught BA/MA Life Experience courses/ Supervised thesis completion for BA and MA students

Chicago-Reggio Project, Chicago, IL
Mentor

Sep 2012 – Jul 2013

- Coached/Mentored for seven Early Childhood and Chicago Public School Education Coordinators and Master Teachers

Columbia College, Chicago, IL
Head Start Lecturer and Adjunct Faculty

Aug 2010 – May 2012

- Developed and taught materials and content for Early Childhood Program:
Classroom Environments, ECE methods, Observation, Symbolic Representation and Language Development, Collaborating with Families, Reflective Teaching
- Head Start Cohort advisor and counselor
- Coached and mentored students
- Supervised students in Fieldwork

Roosevelt University, Chicago, IL
Adjunct Faculty, Early Childhood Department

Sep 1985 – Jun 1996

- Developed and taught materials and content: *Math, Social Studies and Science Methods, Language Arts Methods, Working with Families, Observation and Assessment*

National-Louis University, Wheeling, IL
Program Coordinator

Aug 1996 – Jun 1998

- Created and delivered content and material for trainings for directors on leadership and family friendly programming
- Mentored directors across the state of Illinois
- Advised director participants in best practices

STARNET, Flossmoor, IL
Statewide Program Director: Region VI Birth-Five Resource Specialist

Oct 1995 – Aug 1996

- Responsible for overall planning and implementation of statewide and regional grant
- Supervised STARNET staff
- Developed content and material for training for teacher educators
- Provided technical assistance to programs and families that serve children birth to five
- Recruited and hired content experts and presenters
- Assessed training evaluations and outreach numbers
- Ensured compliance among STARNET regions

Indiana University, Bloomington, IN

Aug 1993 – Aug 1995

Project Coordinator Best Practices Integration-Outreach

- Developed content and material for training for partner programs across the state
- Provided onsite technical assistance for Early Childhood Inclusion Project
- Coordinated state mentors
- Evaluated program efficacy
- Wrote project summary for submission to funder

Meadowlark Child Development Center, Portland, OR

Jan 1992 – Aug 1993

Director

- Responsible for start-up and implementation of State Child Care Center for ages eight-week through five years
- Managed budget/tuition/billing
- Wrote policy handbook for staff and families
- Provided reflective supervision to staff
- Worked with state licensing
- Developed and delivered material and content for parenting program

Christopher House, Chicago, IL

Jan 1990 – Jan 1992

Child and Family Development Supervisor

- Responsible for development of five childcare programs, serving over 600 children
- Responsible for administration of center including supervision of directors, proposal and grant writing, management of new program startup, and preparation and management of Head Start, Title XX and Private Child Care budgets
- Managed cross department collaboration

Project Coordinator and Consultant Foundation Math Project

Aug 1988 – Jun 1991

In conjunction with Erikson Institute and University of Chicago; Funded Department of Human Services

- Developed material and content for Federal Grant for Math and Science Training for Head Start Programs

Child and Family Development Services Director

Dec 1988 – Jan 1990

- Responsible for programs serving 133 children, including Head Start, State Pre-Kindergarten, Title XX and Private Day Care and After-school
- Administration of center including supervision of staff, budget development and management, managed compliance with state and city requirements and Head Start mandates
- Developed content and presented for teachers and parenting programs

Chicago City Wide Colleges, Chicago, IL

Aug 1988 – Aug 1989

Adjunct Faculty

- Developed and delivered content and material: *Early childhood Methods courses*

Triton College, River Grove, IL

Aug 1987 – Jun 1988

Adjunct Faculty

- Developed and delivered content and materials for undergraduate courses: Early childhood Methods, Working with Families, Assessment

- DePaul University, Chicago, IL** *Aug 1987 – Jun 1988*
Practicum Supervisor for Early Education
- Supervised Student Teachers
 - Sourced student placement site
 - Designed and taught Early Childhood Education classes: *Early Childhood Methods courses, Guidance and Classroom Management, Human Development*
- Museum of Science and Industry, Chicago, IL** *Jan 1987 – Jan 1988*
Pre-School Family Science Teacher
- Taught Family Science classes
 - Created family take home sheets
- Mary Crane Family Center, Chicago, IL** *Dec 1982 – Jul 1987*
Head Teacher
- Developed curriculum and taught ages two through five
 - Supervised classroom team
- Lake Shore Teaching and Learning Center, Chicago, IL** *May 1982 – Nov 1982*
Teacher
- Developed curriculum and taught for five-year-old classroom
- Joan of Arc Grammar School, Lisle, IL** *Dec 1981 – May 1982*
Fine Arts Substitute Teacher
- Created curriculum and taught first through eighth grades Fine Arts program

EDUCATION

- Pacific Oaks College, Portland, OR** *Jun 1993*
 Post Graduate Certification: Human Development
- University of Illinois: Chicago Circle, Chicago, IL** *May 1985*
 Master of Education: Instructional Leadership
 Early Childhood Education Specialization
- Southern Illinois University, Carbondale, IL** *Dec 1981*
 Bachelor of Science: Early Education/Human Development
 Illinois State Certification: Type 02
- Continuing Education Credits:**
- Indiana University, Bloomington, IN** *Jun 1995*
 12 Hours Graduate Early Childhood Special Education
- University of New Hampshire:** continuing education credits *Aug 1991*
 Reggio Emilia Schools: Reggio Emilia, Italy
- DePaul University, Chicago, IL** *1991*
 Child and Family in the Urban Environment /Administration of Early Education

PUBLICATIONS

Tertell, E & Nimmo, J. (2016). **Selecting culturally relevant and anti-bias materials for your environment [online module]**. Retrieved from: <http://townsquareil.org/grow/>.

Fowler, A, Tertell, L, Flynn-Rambo, & Peterson, J. (2016). **“Supporting children’s understanding and articulation of rights: helping children find their voice.”** Childhood Education.

Tertell, Klein, & Jewett, (1998). **When Teachers Reflect: Journeys towards Effective Inclusive Practices.** N.A.E.Y.C.

Jewett, Tertell, Taylor, Parker, & Orr. (March 1998) **“Four early childhood teachers reflect on helping children with special needs make the transition to kindergarten.”** The Elementary School Journal, 98.4.

Tertell, E. (January 1987). **“Teaching science to Pre-schoolers.”** Child Care Center, 47.

PROFESSIONAL AFFILIATIONS

National Association for the Education of Young Children
Illinois Association for the Education of Young Children
North American Reggio Emilia Alliance
National Association for Family Child Care
Council for Exceptional Children
Defending the Early Years

SELECTED PRESENTATIONS

UNICEF: China: Bringing Stories to Life 2022
RECE Conference: Best Practices in Online Learning 2022
Leadership Connections: Anti-Biased Leadership 2022
Christopher House: Anti-Bias Education Ongoing 2020-2022
Leadership Connections: Engaging Adult Learners: Tips, Tricks and Strategies. April 2021
Erikson Institute Webinar: Developmentally Appropriate Tech. May 2020
Shine Early Learning: Ongoing Series for Paths to Quality Coaches. Summer 2020
Oak Park Collaborative: Windows and Mirrors. February 2019
Oakton Early Childhood Conference: Anti-Bias Education. February 2019
Trails School: Introduction to Reggio Inspired Curriculum and Project Approach. August 2019
Geminus Head Start Partnership: Family Childcare Leadership: July 2019
Leadership Connections: What Does it Take to be a Leader? 2019 with Barbara Bowman, et al.
Classroom Environments: Presenter at National Education Conference. Accra, Ghana; January 2018
Professional Development: Using Reflection to Support Mentoring. July 2017
Kensington Schools: Understanding and Supporting Families. October 1
October 2015
Opening Minds: Anti-Bias Education: Supporting Staff and Families. January 2015
National Head Start Conference: Anti-Bias Leadership. July 2014
CAEYC: Journeys towards Reggio Inspired and Anti-Bias Programs. February 2014
Region VI Head Start: Creating Meaningful Classrooms. October 2014
Beacon Therapeutic Centers: Creating Environments. November 2012
CAEYC: Supporting the Reggio Emilia Approach in Head Start programs. January 2012
Catholic Charities Materials: Explorations with Families. May 2011
Kids Hope: Working with Families in Crisis. March 2010

NAFCC Conference: Reflective Practice. July 2008
Crossroads Conference: Connecting Studies to Gold Learning Objectives and Illinois State Standards.
Working with Families. August 2008
Christopher House: Emergent Curriculum. November 2008
Concordia College: Tales of a Tiger Mom: Understanding and Supporting Families. August 2002
Winnetka Nursery School: Reflection as a Teaching Tool. September 2001
Ronald Knox Montessori: Teachers as Collaborators. August 2001
Chicago Metro A.E.Y.C.: When Teachers Reflect. January 2000
National A.E.Y.C.: Reflections as a Supervisory Tool. November 1999
Fox Valley A.E.Y.C.: Keynote Speaker Reflective Supervision. February 1999